

**Application to secure an exchange area**  
*Vegetation Management Act 1999*

*Use this form to apply for an area to be legally secured as an exchange area. For guidance on legally securing an exchange area see the [General guide to accepted development vegetation clearing codes](#).*

*To legally secure an exchange area via a Declared Area (voluntary) complete all sections of the form. To legally secure an exchange area via a Property Maps of Assessable Vegetation (PMAVs), complete all sections of this form other than sections specified only for Declared Areas (voluntary).*

**1. Applicant's details**

First name:	Middle name:	Surname:
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Company name:	
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If a corporation then provide one of the following: <input type="checkbox"/> ACN <input type="checkbox"/> ABN <input type="checkbox"/> ARBN	
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Phone number:		Other phone:	
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Email:	
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Address line 1:	
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Address line 2:	
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Town/Suburb:		State:	Postcode:
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<b>Preferred method of contact</b> <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Letter	
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*The nominated contact person does not need to be the applicant. All verbal and written correspondence (including the issue of notices) will be to the nominated contact person.*

Name of nominated contact person: (if applicable):	
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Company name:	
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If a corporation then enter one of the following: <input type="checkbox"/> ACN <input type="checkbox"/> ABN <input type="checkbox"/> ARBN	
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Phone number:		Other phone:	
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Email:	
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Address line 1:	
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Address line 2:	
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Town/Suburb		State:	Postcode:
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<b>Preferred method of contact</b> <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Letter	
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*I accept that I will act as the nominated contact person on behalf of the applicant(s) referred to in Section 1.*

Signature of nominated contact person:

Date:

## 2. Location of clearing area

Lot number

Plan number

Area in hectares

### Location of clearing area provided by:

*Tick one of the following.*

- A map that defines the boundaries of the proposed declared area and a description of the boundaries of the area referenced by Map Grid of Australia 2020 (MGA2020) coordinates and zone references for the area
- A map showing the proposed declared area with five or more GPS points that correspond to identifiable fixed features; and the Map Grid of Australia 2020 (MGA2020) coordinates and zone references for each point, acquired by GPS or similar system of satellites that receives and processing information; and a description of the feature that each point represents
- A dataset, which can be used in a Geographic Information System showing the proposed clearing area/s.

## 3. Reason exchange area is required

### 3.1 What categories of vegetation will the proposed clearing occur?

*NOTE: Multiple categories may be selected*

Category C

Category R

Category X

*(Note: Category X only applies if the landholder is proposing to clear on a dedicated road or in a boundary watercourse where permitted by the relevant code.)*

### 3.2 Please tick the clearing purpose and reason an exchange area is required.

*NOTE: Only one purpose may be selected per application.*

Purpose	Reason (refer to relevant code)
<input type="checkbox"/> Clearing regrowth vegetation for Coordinated projects	<input type="checkbox"/> Clearing occurs within endangered/of concern regional ecosystems and exceeds the limits in the code <input type="checkbox"/> Clearing occurs within an essential habitat area and exceeds the limits in the code <input type="checkbox"/> Clearing occurs within a riparian protection zone <input type="checkbox"/> Clearing occurs in an area which provides the only connection between two or more areas which are a Category B area, Category A area, wetland or essential habitat area where the vegetation is less than 100 metres in width or will reduce the width to less than 100 metres <input type="checkbox"/> Clearing occurs within 100 metres of a salinity expression area

<input type="checkbox"/> Clearing regrowth vegetation for Public safety	<input type="checkbox"/> Clearing occurs within an endangered and/or of concern regional ecosystem and exceeds the limits of the code <input type="checkbox"/> Clearing occurs within an essential habitat area and exceeds the limits of the code <input type="checkbox"/> Clearing occurs within a riparian protection zone <input type="checkbox"/> Clearing occurs in an area which provides the only connection between two or more areas which are a Category B area, Category A area, wetland or essential habitat area where the vegetation is less than 100 metres in width or will reduce the width of vegetation to less than 100 metres <input type="checkbox"/> Clearing is within 100 metres of a salinity expression area
<input type="checkbox"/> Extractive industry	<input type="checkbox"/> Clearing is for a pit or quarry and: <ul style="list-style-type: none"> <li><input type="checkbox"/> occurs within an endangered and/or of concern regional ecosystem and exceeds the limits of the code</li> <li><input type="checkbox"/> occurs within an essential habitat area and exceeds the limits of the code</li> <li><input type="checkbox"/> occurs within a riparian protection zone</li> <li><input type="checkbox"/> is within 100 metres of a salinity expression area</li> </ul> <input type="checkbox"/> Clearing is for a road or vehicular track and: <ul style="list-style-type: none"> <li><input type="checkbox"/> exceeds 10 metres in width or increases the width of an existing cleared area to more than 10 metres</li> <li><input type="checkbox"/> is within 10 metres of a defining bank of a wetland</li> <li><input type="checkbox"/> is within 10 metres of the defining bank of a watercourse or drainage feature unless a crossing of the watercourse or drainage feature is required</li> <li><input type="checkbox"/> is within 100 metres of a salinity expression area</li> </ul>
<input type="checkbox"/> Fodder harvesting	<input type="checkbox"/> Is in an essential habitat area
<input type="checkbox"/> Necessary environmental clearing	<input type="checkbox"/> Clearing is for contaminant removal and: <ul style="list-style-type: none"> <li><input type="checkbox"/> exceeds the limits of the code</li> <li><input type="checkbox"/> is within a riparian protection zone and exceeds the limits of the code</li> </ul> <input type="checkbox"/> Clearing is for natural channel diversion and exceeds the width limits of the code
<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Clearing is for an airstrip or helipad and: <ul style="list-style-type: none"> <li><input type="checkbox"/> occurs within riparian protection zone</li> <li><input type="checkbox"/> is within 100 metres of a salinity expression area</li> </ul> <input type="checkbox"/> Clearing is for boundary fences and: <ul style="list-style-type: none"> <li><input type="checkbox"/> exceeds 10 metres in width on the landholder's side of the property boundary</li> <li><input type="checkbox"/> will result in the widening of an existing cleared area on the landholder's side of the property to more than 10 metres in width</li> <li><input type="checkbox"/> is within 100 metres of a salinity expression area</li> </ul>

- Clearing is for contour banks and:
  - exceeds 10 metres in width
  - will result in the widening of an existing cleared area to more than 10 metres in width
  - is within 10 metres of the defining bank of a wetland
  - is within 10 metres of a defining bank of a watercourse or drainage feature
  - is within 100 metres of a salinity expression area
- Clearing is for drainage and erosion control structures and:
  - is greater than 900 square metres
  - is within 100 metres of a salinity expression area
- Clearing is for fire management lines and:
  - exceeds 10 metres in width
  - is within 100 metres of a salinity expression area
- Clearing is for firebreaks and:
  - exceeds 30 metres in width
  - widens an existing firebreak to more than 30 metres in width
  - is within 100 metres of a salinity expression area
- Clearing is for internal fences and:
  - exceeds 10 metres in width
  - will result in the widening of an existing cleared area to more than 10 metres in width
  - is within 10 metres of the defining bank of a wetland
  - is within 10 metres of a defining bank of a watercourse or drainage feature unless a crossing is required
  - is within 100 metres of a salinity expression area
- Clearing is for irrigation channels and:
  - exceeds 10 metres in width
  - will result in the widening of an existing cleared area to more than 10 metres in width
  - is within 10 metres of the defining bank of a wetland
  - is within 10 metres of a defining bank of a watercourse or drainage feature unless a crossing is required
  - is within 100 metres of a salinity expression area
- Clearing is for other linear infrastructure and:
  - exceeds the width limits of the code
  - widens the existing cleared area to more than the width limits in the code
  - is within 10 metres of the defining bank of a wetland
  - is within 10 metres of a defining bank of a watercourse or drainage feature unless a crossing is required
  - is within 100 metres of a salinity expression area
- Clearing is for other non-linear infrastructure and:
  - exceeds the area limits of the code
  - is within an essential habitat area
  - is within a riparian protection zone
  - is within 100 metres of a salinity expression area

	<input type="checkbox"/> Clearing is for roads or vehicular tracks and: <ul style="list-style-type: none"> <li><input type="checkbox"/> exceeds 10 metres in width</li> <li><input type="checkbox"/> will result in the widening of an existing cleared area to more than 10 metres in width</li> <li><input type="checkbox"/> is within 10 metres of the defining bank of a wetland</li> <li><input type="checkbox"/> is within 10 metres of a defining bank of a watercourse or drainage feature unless a crossing is required</li> <li><input type="checkbox"/> is within 100 metres of a salinity expression area</li> </ul>
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<b>4. Location of proposed exchange area</b>
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<b>Lot</b>		<b>Plan</b>	
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<b>Local government area in which exchange area land is located:</b>	
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<b>Location of exchange area will be provided by:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> A map that defines the boundaries of the proposed declared area and a description of the boundaries of the area referenced by Map Grid of Australia 2020 (MGA2020) coordinates and zone references for the area</li> <li><input type="checkbox"/> A map showing the proposed declared area with five or more GPS points that correspond to identifiable fixed features; and the Map Grid of Australia 2020 (MGA2020) coordinates and zone references for each point, acquired by GPS or similar system of satellites that receives and processing information; and a description of the feature that each point represents</li> <li><input type="checkbox"/> A dataset, which can be used in a Geographic Information System showing the proposed exchange area/s.</li> </ul>
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<b>Size of exchange area to be provided:</b>	<b>Area in hectares:</b>
<input type="checkbox"/> <b>Option 1:</b> Equal to the impact area or 1 hectare, whichever is the greater	
<input type="checkbox"/> <b>Option 2:</b> Double the impact area, or 1 hectare, whichever is the greater	
<input type="checkbox"/> <b>Option 3:</b> Three times the impact area, or 1 hectare, whichever is the greater	

5. How will the exchange area be provided and legally secured?	
Exchange area requirements will be provided by: <i>(tick one option only)</i>	Legally securing mechanism
<input type="checkbox"/> <b>Option 1:</b> The area to be used as the exchange area is a category X area, is dominated by native vegetation more than 10 years of age, is a functioning regional ecosystem which occurs in the same bioregion as the impact area, and is at least one of the following: <i>(More than one requirement can be ticked.)</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> The same pre-clear regional ecosystem/s as the impact area</li> <li><input type="checkbox"/> A higher pre-clear regional ecosystem status (i.e., endangered or of concern) than the values of the impact area</li> <li><input type="checkbox"/> Within 50 metres of the defining bank of a watercourse</li> <li><input type="checkbox"/> Within 50 metres of the defining bank of a wetland</li> <li><input type="checkbox"/> In a location that creates a corridor of at least 100 metres in width between regional ecosystems that are mapped as either a category A area and/or a category B area on the regulated vegetation management map, which are each at least 4 hectares in size and 100 metres in width</li> <li><input type="checkbox"/> An area that adjoins either an area mapped as a category A area and/or category B area on the regulated vegetation management map which is at least 4 hectares in size</li> <li><input type="checkbox"/> Another area of environmental significance to flora or fauna under other State or Commonwealth legislation</li> </ul>	<input type="checkbox"/> Exchange Area Property Map of Assessable Vegetation (PMAV)  <b>OR</b>  <input type="checkbox"/> Declared Area (voluntary)
<input type="checkbox"/> <b>Option 2:</b> The area to be used as the exchange area is a category X area and is at least one of the following: <i>(More than one requirement can be ticked)</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> The same pre-clear regional ecosystem/s as the impact area</li> <li><input type="checkbox"/> A higher pre-clear regional ecosystem status (e.g., endangered or of concern) than the values if the impact area</li> <li><input type="checkbox"/> Within 50 metres of the defining bank of a watercourse</li> <li><input type="checkbox"/> Within 50 metres of the defining bank of a wetland</li> <li><input type="checkbox"/> In a location that creates a corridor of at least 100 metres in width between regional ecosystems that are mapped as either a category A area and/or a category B area on the regulated vegetation management map which are at least 4 hectares in size and 100 metres in width</li> <li><input type="checkbox"/> An area that adjoins either an area mapped as a category A area and/or a category B area on the regulated vegetation management map which is at least 4 hectares in size</li> <li><input type="checkbox"/> Another area of environmental significance to flora and fauna under other State or Commonwealth legislation</li> </ul>	Declared Area (voluntary)
<input type="checkbox"/> <b>Option 3:</b> The area to be used as the exchange area is a category X, a category B, a category C or a category R area and with specific management actions will achieve all of the following: <ul style="list-style-type: none"> <li>• A substantial conservation outcome or address a significant land degradation issue</li> <li>• Remnant vegetation status</li> </ul>	Declared Area (voluntary)

## 6. Management plan

The management plan must contain all the components identified in this section. The management plan is to refer to the area identified in Sections 3 and 4 of this form. The management plan may also include any other information the application considers will assist in the determination of the request. For more information on the management plan, consult the Guide to Voluntary Declarations, available on [www.qld.gov.au](http://www.qld.gov.au).

A management plan must accompany all requests for a Declared Area (voluntary). For Exchange Area PMAVs applicants are not required to submit the management plan to the Department of Resources (the department) however must retain the management plan and provide a copy to the department upon request.

### Management plan checklist for Declared Areas (voluntary) and exchange area PMAVs

- Property owner's contact details and signature
- Includes enough information to allow the chief executive to map the boundary of the stated area
- Description of the area/s subject to the exchange area, including a map showing the location and extent
- The management objective which must be either of the following:
  - If the exchange area is located in a category X area, category C area or category R area – to return the exchange area to remnant vegetation (a category B area on the regulated vegetation management map) as soon as possible and within 20 years, or
  - If the exchange area is located in a category B area – to achieve the nominated substantial conservation outcome or address the nominated significant land degradation issue as soon as possible
- Description of the works/management actions that will be undertaken to achieve the management objective, including the methods, timing, frequency, intended benefits, etc.
- Conservation outcomes that will be achieved by the works/management actions
- Description of the management actions that will be undertaken to ensure the effects of the works do not result in land degradation
- Details of who is responsible for all works and management actions, and the estimated length of time the area/s will be managed
- States the restrictions, if any, to be imposed on the use of, or access to, the area by other persons to achieve the stated management outcomes
- Monitoring and auditing processes including adaptive management approaches to rectify negative results from the monitoring and auditing processes
- Record keeping process for retaining appropriate records for monitoring and auditing processes

## 7. Registered interest holders in proposed declaration area

*This section only needs to be completed when applying to legally secure an exchange area by a Declared Area (voluntary).*

A registered interest is one registered under the *Land Act 1994* or the *Land Title Act 1994*.

Registered interests are mortgages, leases, subleases, covenants, profits a prendre, easements and building management statements.

A declaration may not be made unless the holder of a registered interest (other than the applicant) in the proposed declaration area has consented in writing to the making of the declaration.

**NOTE:** Section 7 only requires the recording of registered interest holders—consent of registered interest holders is not required as part of the request. The applicant will need to seek written consent to the declaration of all registered interest holders once the department has considered the request, and prior to the making of any declaration.

Extra pages may be attached to list additional lots and/or registered interest holders.

Lot	Plan number	Type of registered interest	Registered interest holder's name	Contact details

## 8. Type of declaration requested

*This section only needs to be completed when applying to legally secure an exchange area by a Declared Area (voluntary).*

Specify the type of declaration that is requested, and the relevant criteria for the declaration. One or more of the criteria may be applicable to the area being sought for declaration.

The applicant must provide an explanation of how the declared area meets the criteria selected in this section. This explanation must be provided in the documents accompanying the request. Refer to the Guide to Voluntary Declarations, available on [www.qld.gov.au](http://www.qld.gov.au), for assistance in preparation of request.

<input type="checkbox"/> <b>Area of high nature conservation value</b>	<input type="checkbox"/> A wildlife refugium <input type="checkbox"/> A centre of endemism <input type="checkbox"/> An area containing a vegetation clump or corridor that contributes to the maintenance of biodiversity <input type="checkbox"/> An area that makes a significant contribution to the conservation of biodiversity <input type="checkbox"/> An area that contributes to the conservation value of a wetland, lake or spring <input type="checkbox"/> Another area that contributes to the conservation of the environment
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**OR**

<input type="checkbox"/> <b>An area vulnerable to land degradation</b>	<input type="checkbox"/> Soil erosion <input type="checkbox"/> Rising water tables <input type="checkbox"/> The expression of salinity, whether inside or outside the area <input type="checkbox"/> Mass movement by gravity of soil or rock <input type="checkbox"/> Stream bank instability <input type="checkbox"/> A process that results in the declining water quality
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## Owner's consent

If there is more than one owner of the land on which the exchange area is to be secured, each owner must complete and sign this section. The owner of the land is the party/s registered on title as the registered owner.

## Acknowledgment and waiver by all registered owners

Before consenting to or lodging this application it is recommend that all registered owners of the subject lot/s seek their own independent legal and financial advice regarding the effect of this application, and the legal and financial impacts of any declaration of a Declared Area (voluntary) and/or subsequent certification of any PMAV.

A PMAV is made using the digital lot boundaries current at the time of application. When there is a change to the digital lot boundary location, the PMAV cannot move with it. Therefore, if the lot boundaries are updated additional vegetation category areas (e.g. category B, C, R or X area) may apply along the lot boundaries where the change has occurred.

By signing this section, those signing are taken to:

- Consent to the lodgement of the application
- Agree that all information entered and provided in this application, including any maps, lists or other documents attached to this application, is correct and accurate;
- Authorise the nominated contact person (if applicable) to act on behalf of all signatories,
- Acknowledge that the certification of any PMAV resulting from this application may have legal and financial implications for your interest in the subject lot/s, and you agree that in no event shall the Department of Resources be liable for any special, indirect or consequential damages or any damages whatsoever rising out of or in connection with this application or any subsequent certification of any PMAV
- Request that the chief executive agree to make a PMAV as proposed in this application.

## Use of electronic signatures:

The department and each registered owner listed below consents to the use of electronic communication (electronic signature) for the signing of this application form provided the electronic communication is given/sent is in accordance with the below requirements (consistent with section 14(1) of the *Electronic Transactions (Queensland) Act 2001*). The electronic communication must:

1. identify the register owner signing the form
2. indicate the registered owner's approval of the information communicated
3. be a reliable method of signature for consent to the information provided in this application.

Where a company or other legal entity is signing this application without using a common seal, the application must be an entire single document where signed by multiple signatories and each signatory must confirm that:

- the company or legal entity does not prevent the use of electronic signatures
- each signatory is duly authorised by the company to sign electronically (e.g. a company resolution or authorisation). This confirmation is to be included in the email or other correspondence lodging this PMAV form.

The information collected on this form will be used in accordance with the department's Information Privacy Guide which can be found on the department's website: [www.resources.qld.gov.au](http://www.resources.qld.gov.au)

*(Attach another page if additional space is required)*

Lot	Plan number	Owner's name	If a corporation record one of the following		Owner's signature	Date	Company seal (if applicable)
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			
			ACN	ARBN			

## 9. How to lodge your application

Email your application to [vegetation@resources.qld.gov.au](mailto:vegetation@resources.qld.gov.au)

Over the counter at any Department of Resources Business centre.

Via post at one of the following Department of Resources Business centres listed below.

Bundaberg – PO Box 1167 Bundaberg QLD 4670

Cairns – PO Box 937 Cairns QLD 4870

Charleville – PO Box 224 Charleville QLD 4470

Dalby – PO Box 589 Dalby QLD 4405

Emerald – PO Box 19 Emerald QLD 4720

Gympie – LMB 383 Gympie QLD 4570

Ipswich – PO Box 864 Ipswich QLD 4305

Mackay – PO Box 63 Mackay QLD 4740

Rockhampton – PO Box 1762 Rockhampton QLD 4700

Roma – PO Box 350 Roma QLD 4455

Toowoomba – PO Box 318 Toowoomba QLD 4350

Townsville – PO Box 5318 Townsville QLD 4810

Privacy statement: The information being collected in this form will be used by this department for process your notification for vegetation management activities under the authority of the *Vegetation Management Act 1999*. Your personal details will be accessed only by authorised officers within this department and will not be disclosed to any other third party without your consent except where required by law. The information collected will be retained as required by the *Public Records Act 2002* and may be stored in a departmental database.

### Office use only

Name:

Position:

Date received

Signature

Date: